

Marion County Emergency Telephone System Board

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Marion County Emergency Telephone System Executive Board Members

****Chairman Leon Duis ** Vice-Chairman Lonnie McDaneld ****

****Secretary Greg Earle ** Exec Board Member Terry Mulvany****

ADDRESS REQUEST FORM

Dear Citizen,

Here is the form you requested from us, for issuing you an address within Marion County, Illinois. Please complete this form **to the best of your abilities**, and return to the address above. Please allow our office at least **two-business weeks (10 days)** to process this form. We will attempt to contact you, using the information **you** provide us.

Please provide your name, current mailing address, and your phone number:

Date of Request: _____

1) Is the person requesting the address, different from the one above? If so, please list their name, address, and phone number:

2) Is the location of the address OUTSIDE the City/Village Limits? _____
If the location is **INSIDE** the city/village limits, you **MUST** receive your address from the respective city/village

3) What street is the address on? _____

4) Was a dwelling on this property in 1991? Yes or No

5) Are there any buildings on the property now? Circle Y or N (If, yes, briefly describe the type of dwellings)

These questions pertain to exact location of property.

6) What is the nearest intersection/cross street? _____

7) From Answer #6, where is the dwelling located? _____

8) What side of the road is the structure/address on? _____

- 9) The Driveway:
A: Is the driveway to the dwelling clearly marked? Yes or No
B.: How is it marked? _____
- 10) What are the addresses of the neighbors living on **each** side of this address? **(Please be specific)**

- 11) Based on Question 10, approximately how many feet or miles are the neighbors from the property of the New/Requested Address? _____ Feet/Miles

In order to process this request, please Sign & Date.

Thank you for your time. If you have any questions please call, e-mail, or visit us, using the information above. Please remember to be as specific as possible, and to allow us the time to process the information you provide.